



NORTH SHORE KENNEL CLUB, INC. & MIDDLESEX COUNTY KENNEL CLUB, INC

CONCESSIONS AGREEMENT

This agreement is between North Shore Kennel Club, Inc. (NSKC), Middlesex County Kennel Club, Inc., (MCKC) and _____ for rental of concession space at \$5.00 per linear foot per day at the NSKC, Inc, MCKC, Inc, All Breed show will be held June 18, 19, and 20, 2010 at Topsfield Fairgrounds, Rt. 1, Newburyport Turnpike (Exit 50 off I-95 to Topsfield, Massachusetts)

The following is agreed to by the aforementioned parties:

1. NSKC Overnight Parking & Emergency Response Coordinator Chairperson will be in charge of assigning placement of the concession space. All general vendor space will be indoors, except those vendors who specifically request to set up outdoors.
2. All monies for said space and permits are non-refundable and to be paid in full by May 24th, 2010. Checks are to be made payable to North Shore Kennel Club, Inc.
3. Concession space will be confirmed by NSKC after monies have been received by the Concession Chairperson. If possible, confirmation will be via e-mail.
4. There will be no subletting or sharing of concession space.
5. Topsfield Fairgrounds, NSCK, and MCKC are not responsible for any damages or losses incurred to concession/merchandise/property of said concession space.
6. Concession holder will pick up at the end of the show and will place trash in designated area per the Overnight Parking & Emergency Response Coordinator Chairperson.
7. All concessions must be completely set up by 8:00 A.M. on Friday, June 18, 2010, unless other arrangements have been made and agreed to by the Concessions Chairperson. Concessions may be set up after noon on Thursday, June 17, 2010.

Procedures for Permits at Topsfield Fairgrounds

The following procedures are to be followed by all organizations leasing the Fairgrounds for an event that requires vendor, sign, and/or inspection permits in order to do business in the Town of Topsfield.

A. Vendor Permits for General Vendor Sales:

1. All vendors are required to obtain a general vendor's permit. The fee for this permit is \$10 per day. Required information includes vendor name; complete address, including street and zip code; and Social Security number or Federal Identification number.

B. Food Inspection Permits for Food Concessions:

1. A food service permit (\$50.00) for a health inspection is required under Massachusetts Food Regulation CMR 590.00 by the Topsfield Board of Health.

2. A gas inspection permit (\$25.00) by the Topsfield Gas Inspector for concessions having L.P.G. tank installations is required under Massachusetts State Gas Code, Ch. 142 to insure that the gas connection is working properly.
3. Fire Inspection Permit (\$50.00) by the Topsfield Fire Department for concessions having L.P.G. tank installations is required under Massachusetts Fire Regulations 527 CMR 600.00 to verify the number of tanks, the last date inspected for current maintenance, and to check the tanks are secured in an upright position.
4. For weekend events, all concessions having L.P.G. tank installations are required to set up by 12:00 P.M. on the Friday preceding the weekend event, for gas and fire inspections.
5. Concession operators should contact the Board of Health Agent Rosemary Decie, at (978) 887-1520; the Gas Inspector Mark Osborne at (978) 887-1522; and the Fire Department at (978) 887-5148, ten (10) days prior to set-up, to schedule the inspections.

Name of Concession: _____

Type of Merchandise: _____

Name of Owner/Agent: _____

Address: _____

Phone Number: _____ Fax: _____

E-mail address: _____

MA Tax Number (if available or state of origin): _____

Federal ID or Social Security Number: _____

PLEASE SIGN ALL COPIES AND RETURN WITH YOUR CHECK TO CONCESSION
CHAIRPERSON:

Cindy J. Ells
118 Boston RD.
North Billerica, MA 01862-1312
Tel: 978 667-2027
E-mail address:
cellwilard@comcast.net

Signature: _____ Date: _____

NORTH SHORE KENNEL CLUB, INC. & MIDDLESEX COUNTY KENNEL CLUB, INC

CONCESSIONS AGREEMENT

Concession Space: _____ linear feet X \$5.00/foot \$_____

Days attending (please check)

Friday, June 18 __ Saturday, June 19 __ Sunday, June 20 __

Number of days checked above _____

Fee for concession space (multiply the first line by the second) \$_____

General Vendor's Permit (\$10 X days) \$_____

Payment Enclosed (add fee for space and cost of permit) \$_____

Special needs/requests (i.e., handicapped, set-up time, etc.):

Signature: _____ Date: _____